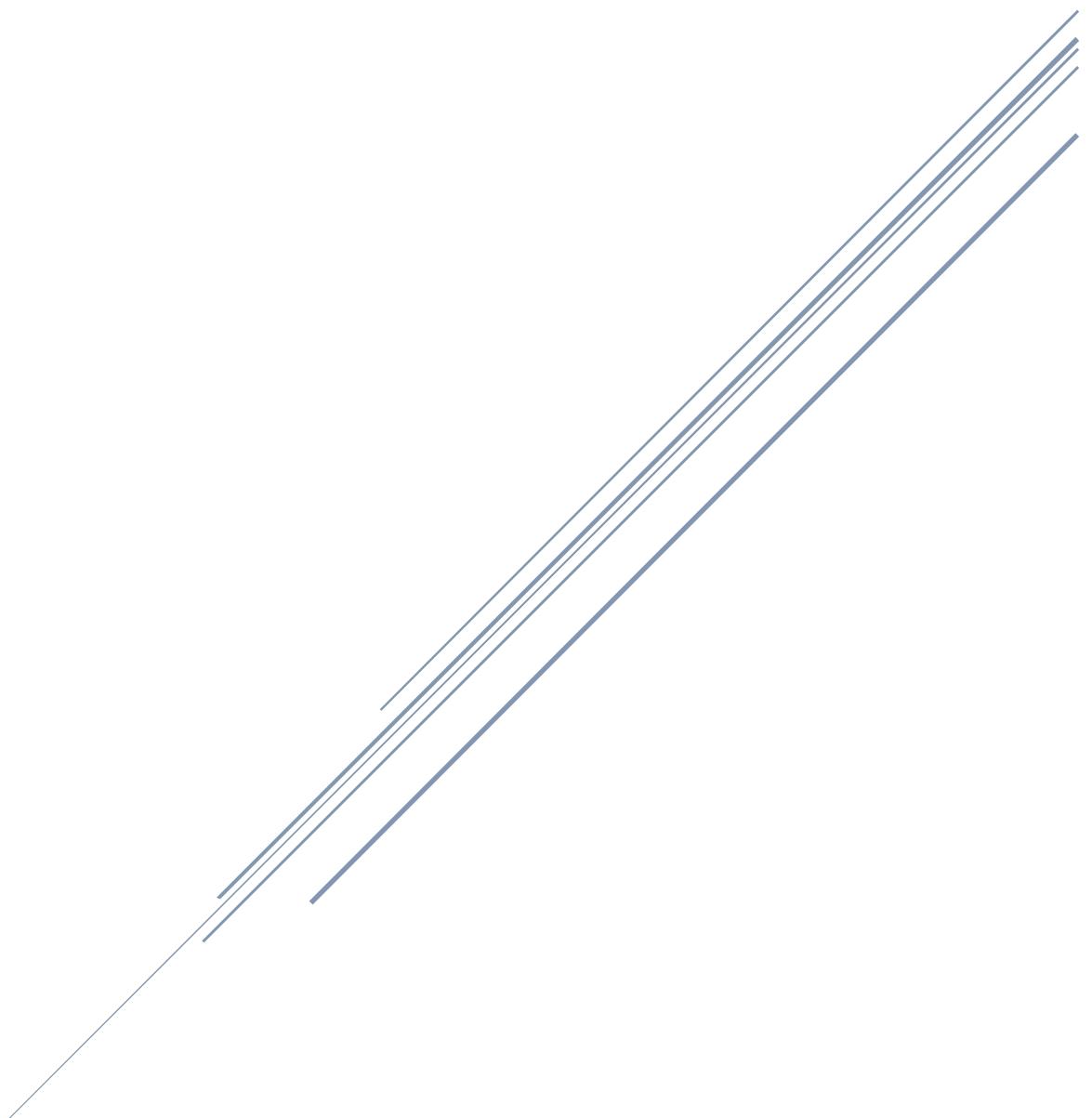


# PANDOC DOCUMENT CONVERSION

**From MS Word to Markdown**



## Pandoc Document Conversion

### 1. Introduction

Pandoc is a document conversion tool that allows you to convert documents from one format to another effectively.

This user manual will guide you through the process of converting a document from Microsoft Word (.docx) to Markdown (.md).

### 2. Getting Started

Before you begin, make sure you have:

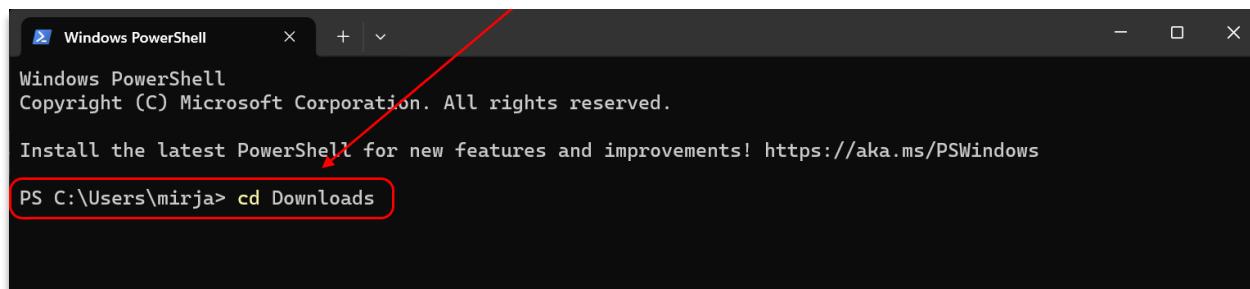
- **Pandoc installed** on Windows (best to download from [GitHub](#)).
- A Microsoft Word (.docx) document that you want to convert.
- Basic **command line interface** knowledge.

### 3. PowerShell Console

To perform this conversion, open PowerShell console and navigate to the directory where your .docx file is located.

In our example, it is *Downloads* file.

Type **cd – space – Downloads**:



A screenshot of a Windows PowerShell window titled "Windows PowerShell". The window shows the following text:  
Windows PowerShell  
Copyright (C) Microsoft Corporation. All rights reserved.  
Install the latest PowerShell for new features and improvements! <https://aka.ms/PSWindows>  
PS C:\Users\mirja> cd Downloads

A red arrow points from the text "Install the latest PowerShell" to the word "PowerShell" in the command "cd Downloads". A red box highlights the command "cd Downloads".

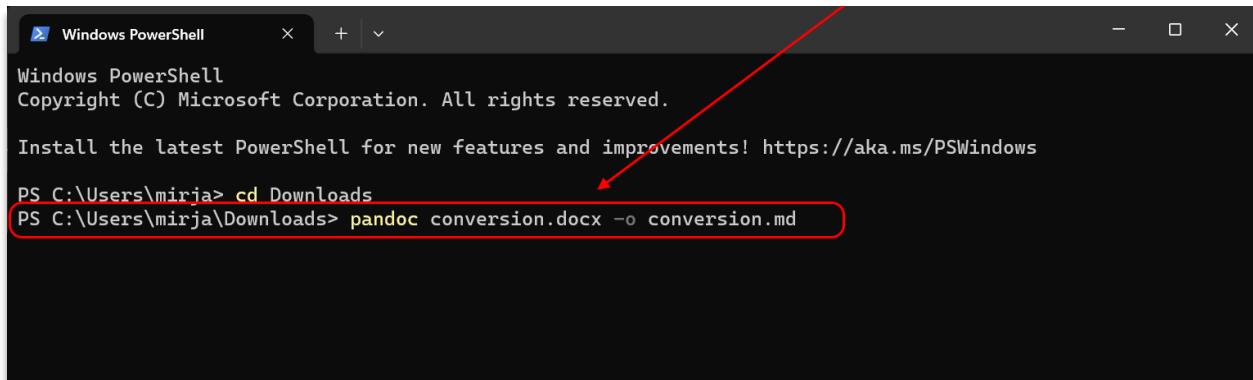
# Pandoc

## 5. The Command

Now, use the following command: **pandoc input.docx -o output.md**.

Replace **input.docx** with the actual name of your .docx file and **output.md** with the desired name for your Markdown file.

In our example: **pandoc conversion.docx -o conversion.md**:



```
Windows PowerShell
Copyright (C) Microsoft Corporation. All rights reserved.

Install the latest PowerShell for new features and improvements! https://aka.ms/PSWindows

PS C:\Users\mirja> cd Downloads
PS C:\Users\mirja\Downloads> pandoc conversion.docx -o conversion.md
```

Press *Enter*. The conversion is executed, check the markdown file.

## 6. Troubleshooting

The most common issues you may encounter during conversion:

1. The location of the file is wrong. Check the navigation to the directory (folder) where the file is located.
2. The format of the Word document is wrong. Make sure the Word extension is .docx. If not, first convert the file to .docx, and then to .md. (Pandoc does not recognize the .doc extension.)

## 11. Conclusion

Pandoc significantly simplifies the process of converting files from .docx to .md extension. When there is a need to convert tens or even hundreds of documents, it is good to know there is a tool which can do most of the work.